

At 468 NAC 2-020.02 Exemptions from Employment First, we would never add an EF Program Case to N-FOCUS under exemption #1 related to dependent children who are full time high school students. So, if a client who has not yet signed a Self-Sufficiency Contract is found to be exempt under any of the other instances listed in this reference, would we add an EF Program Case to N-FOCUS, particularly medical exemptions?

Your are correct, never open an EF Program Case on the dependent children age 15 or younger. We never open an EF Program Case on a dependent child 16-18 unless they drop out of school and become EF mandatory.

Prior to running ADC budgets, an EF Program Case must be opened for all individuals identified as a work-eligible individual, see 2-020.01. Once it is determined that any of those individuals qualify for an EF exemption the EF Program Case would be placed in Exempt status with the appropriate reason.

If the individual qualifies for an EF exemption because they are 65 years of age or older, there still must be an EF Program Case in Exempt status with the corresponding reason.

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